

Application For Employment

Martin's Flooring, Inc. is an equal opportunity employer. All applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, protected status, or any other characteristic protected by law.

Position Applied for: _____ **Date of Application:** _____

Available career opportunities are also posted on Indeed.com as well as our Company website: www.martinsflooring.com

Applicant Information [Print clearly]

Name _____

Address _____ City/ST/Zip _____

Phone _____ Email _____

Additional Contact Info _____

General Employment Information

Are you able to provide valid employment eligibility documentation? ____Yes ____No

Are you age 18 or older? [If No, you may be required to provide work authorization documents] ____Yes ____No

Have you previously worked for Martin's Flooring? ____Yes ____No

If so, provide dates of employment _____

Our shifts vary but typically span from Monday to Saturday 8 to 8 and include some holidays.

Can you meet attendance and shift requirements? ____Yes ____No

Can you meet essential functions of the job with or without reasonable accommodation? ____Yes ____No

When can you start? _____

If referred by a current Martin's Flooring employee, provide their name _____

Skills and Experience

How many years of experience do you have in the position you are applying for? _____

Education [Circle all that apply] _____ HS Diploma or GED

College: Years _____ or Assoc / BA / Master Degree and course of study _____

Specialist/Trade School Certifications _____

Additional Skills [computer skills, special training, other than English language, etc.]

Application For Employment

Part 2

May we contact your current employer? ☐ Yes ☐ No

Job History [start with most recent, include unemployed gaps]

From ____/____/____ To ____/____/____ Employer Name _____

Position _____ Location _____

Salary _____ Reason for Leaving _____

From ____/____/____ To ____/____/____ Employer Name _____

Position _____ Location _____

Salary _____ Reason for Leaving _____

From ____/____/____ To ____/____/____ Employer Name _____

Position _____ Location _____

Salary _____ Reason for Leaving _____

From ____/____/____ To ____/____/____ Employer Name _____

Position _____ Location _____

Salary _____ Reason for Leaving _____

References – Personal [persons that you have known 2 or more years, not related to you]

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

References – Professional [prior employers or other professional relationships]

Name _____ Company _____ Phone _____

Name _____ Company _____ Phone _____

Authorization and Signature

By My signature, I authorize Martin's Flooring, Inc. to investigate and certify the authenticity of the statements contained in this application. I certify, that to the best of my ability, I have presented accurate and true information on this form. Additionally, my signature releases previous employers as well as references listed to provide information in conjunction with this application including verification of my statements. Martin's Flooring, Inc. shall be held harmless throughout the process of conducting investigations related to this form regardless whether the information shared with its agent(s) is pertinent or personal. I understand this application does not establish employment with nor obligate Martin's Flooring, Inc. to hire me, nor does it change the at-will nature of employment with Martin's Flooring, Inc. should I be hired.

Signed _____ Date _____

Return Form to: Attn: Human Resources Martin's Flooring, Inc. 608 Dwight Road Denver PA 17517

Additional Contact Info: Fax: 717-445-7693 Email: hr@martinsflooring.com Phone: 717-445-7799